

City of Rigby
Council Meeting Minutes
November 21, 2024

Work Meeting Minutes:

Present: Ione Hansen, Audrey Moon, Jenna Hivennekes, Milton Overton, Reed Stone, Richard Datwyler, Shayne Young, Scott Hancock, Roger Clark, Dave Swager, arriving later Mitch Bradley.

Discussion about the city's impact area, ability to provide water in areas outside of the current city boundary. Mayor Datwyler stated the city did not have the resources to drill a well to provide water services to areas along 3800 North where a proposed subdivision was being planned for 200 plus homes. The cost of the last well, \$2 million, is cost prohibitive. Various discussions about the various areas and the need to look down the road when these subdivisions are connected to the city but the cost burden on the city is prohibitive and the developers are allowed by DEQ to drill wells 125 feet.

Everyone saw the issue, but no solutions were provided.

Meeting adjourned: 6:40pm.

Regular Council Meeting:

Mayor Datwyler called the meeting to order at 7:00 pm Thursday, Nov 21, 2024. The pledge of allegiance was given by Reed Stone and the prayer given by Mike Wilder.

The mayor asked the clerk to call the roll:

Councilman Espinosa	Present
Councilman Howe	Present
Councilwoman Harrison	Present
Councilman Stone	Present
Councilman Wilder	Present
Councilwoman Hillman	Absent

Also present: Sam Angell, and Allen Fullmer

Amend Agenda:

Councilman Espinosa moved to amend the agenda to discuss LID #11, seconded by Councilman Wilder.

The mayor called for a voice poll: all in favor none opposed.

Public Comment:

None

Public Hearing – Proposed Grant Activities:

Public Comment: None

Rick Miller – Altura Consulting – provided an overview of the Dept of Commerce's requirement to have public input. The city is seeking a \$500,000 block grant from ICDBG and one of the requirements for the grant is to have public comment. The current project is to upsize the water service line running under

the railroad tracks on Hwy 48. The project estimated cost is \$990,000 which will be funded between the city's funds and ICDBG grant.

Councilwoman Harrison moved to approve and submit the grant application for the block grant seconded by Councilman Espinosa.

The mayor called for a roll call poll:

Councilman Espinosa	Yes
Councilman Howe	Yes
Councilwoman Harrison	Yes
Councilman Stone	Yes
Councilman Wilder	Yes

Mr. Miller also presented a consent agreement that clarifies the city will in the future abide by Idaho Dept. of Commerce requirements that encourage citizen participation with the city holding public hearings detailing the purpose of the grant, duration of the project and benefits received from the grant. The mayor was authorized to sign the "agreement".

Surplus Property – Library Piano:

Councilman Stone moved to declare a piano the library has is deemed surplus and authorized for it to be raffled off seconded by Councilwoman Harrison.

The mayor called for a voice poll: all in favor none opposed.

Councilman Stone clarified his motion that if the piano was not raffled off, it is to be disposed of by city ordinance seconded by Councilwoman Harrison.

The mayor called for a voice poll: all in favor none opposed.

Keller Engineer Contract – Boring water line under railroad:

Keller Engineering has submitted a contract for the scope of work to provide engineering services with the project entitled Hwy 48 water line replacement, the contract is for \$145,175.

Councilman Espinosa moved to approve the contract with Keller for \$145,175 seconded by Councilwoman Harrison.

The mayor called for a roll call poll:

Councilman Espinosa	Yes
Councilman Howe	Yes
Councilwoman Harrison	Yes
Councilman Stone	Yes
Councilman Wilder	Yes

Request for Proposals – Bleacher Erection:

The Urban Renewal Agency purchased a number of bleachers for the city which the city has but they are disassembled and need to be erected. The size of the bleachers is not completely compatible with the existing dimensions of the current bleachers and will need to be altered to fit the current location. One

firm has offered suggestions on how they would erect them, but Mitch Bradley would like to see if other firms have ideas.

Councilwoman Harrison moved to proceed with request for proposals for the bleacher erection seconded by Councilman Stone.

The mayor called for a voice poll: all in favor none opposed.

LID #11 – Second North:

The mayor stated he is worried about the improvements that will be needed on 2nd North when the developer begins work at the end of the street. Knowing the time, it takes to implement an LID he was requesting the city proceed with the design and costs estimates for the LID #11 on 2nd North. Councilwoman Harrison indicated there need not be a motion to move forward as this was approved in an earlier council meeting. In addition, she questioned if the city needed to seek bids for the engineering work that would be needed. She stated the RFQ the city did last year was for projects under \$25,000 and that new proposals were needed when they were over \$25,000. The attorney, reading from an AG manual on acquisition of professional services, said that once the city has completed the RFQ and compiled a list of qualified engineers any of the firms on the list could be selected without additional RFQ or submittals. With that being said, Councilman Espinosa will inform Mitch Bradley to move forward with the engineer for 2nd North.

Review and Approval of Minutes:

A correction was needed on the council member that seconded the motion to amend the park budget. Councilman Howe indicated his notes had Councilwoman Harrison seconding the motion. With that correction, Councilwoman Harrison moved to approve the minutes of November 7, 2024, seconded by Councilman Espinosa.

The mayor called for a voice poll: all in favor none opposed, with Councilman Wilder and Stone abstaining.

Review and Approval of Bills:

Councilman Howe moved to approve and pay the bills seconded by Councilman Wilder.

The mayor called for a roll call poll:

Councilman Espinosa	Yes
Councilman Howe	Yes
Councilwoman Harrison	Yes
Councilman Stone	Yes
Councilman Wilder	Yes

Adjournment:

Councilman Howe moved to adjourn seconded by Councilman Stone.

The mayor called for a voice poll: all in favor none opposed.

Meeting adjourned: 7:50PM

CITY OF RIGBY

Richard Datwyler, Mayor

ATTEST:

David Swager, Clerk

The minutes of November 21, 2024 were approved on a voice poll at the December 5, 2024 council meeting with 4 in favor none opposed with Councilwoman Hillman abstaining.