

City of Rigby
Council Meeting Minutes
June 6, 2024

Mayor Datwyler called the meeting to order at 7:00 pm Thursday, June 6, 2024. The pledge of allegiance was given by Councilwoman Hillman and the prayer given by Becky Harrison.

The mayor asked the clerk to call the roll:

Councilwoman Harrison	Present
Councilwoman Hillman	Present
Councilman Howe	Present
Councilman Stone	Present via phone
Councilman Wilder	Present

Also present: Mitch Bradley, Allen Fullmer and Sam Angell

Amend Order of Business:

Councilwoman Hillman moved to amend the order of business moving the discussion on the parking lot easement at 119 N State after the discussion of Marketmedia. Motion seconded by Councilwoman Harrison.

The mayor called for a voice poll: all in favor none opposed.

Public Comment:

Wayne Rogers – expressed concern on how his confidential personal information got posted on facebook which is only accessible by law enforcement personnel. He argued it was posted either by the prior city attorney or prior police chief. He handed out various copies to the council.

Public Hearing – Reconsideration of Zone Change 440 W 2nd North:

The mayor opened the hearing stating the process will follow the normal rules for public hearings with applicant presentation, followed by rebuttal and then public comment.

Applicant: Paul Anderson stepped forward and read from the letter he submitted dated June 4, 2024.

Rebuttal: Mark Garner, who is representing the owner, raised concerns about the lack of notice received regarding the reconsideration hearing. He objected to the hearing for the reason the owner had not received notice of the reconsideration hearing until last evening.

After a brief recess to verify if the owner was notified, it was determined that the notice of hearing was mailed to the prior owner according to GIS records. However, it was noted that the ownership which changed on April 26, 2024, but the GIS information was not updated nor did it show the current owner until sometime after the mailing was sent out for the public hearing.

Considering this issue, Councilwoman Harrison moved to table the hearing to ensure sufficient notice is provided to the current owner with a new hearing date of July 18, 2024, the motion was seconded by Councilman Stone.

The mayor called for a roll call poll:

Councilwoman Harrison	Yes
-----------------------	-----

Councilwoman Hillman	Yes
Councilman Howe	Yes
Councilman Stone	Yes
Councilman Wilder	Yes

Public Hearing – Increase in fee food service vendors:

Public Comment – None

Review and Approve Resolution #218-2024- Food Service Fee:

Councilman Wilder moved to read resolution #218-2024 in title and summary seconded by Councilman Howe.

The mayor reads the summary and title of resolution #218-2024 title and summary and included the rate of \$25 per day.

Councilwoman Harrison moved to adopt and approve resolution #218-2024 Rates to be Charged for Food Service Vendors, seconded by Councilman Wilder.

The mayor called for a roll call poll:

Councilwoman Harrison	Yes
Councilwoman Hillman	Yes
Councilman Howe	Yes
Councilman Stone	Yes
Councilman Wilder	Yes

Marketmedia – city’s web host provider:

Adam Hall, from Marketmedia, presented the new web page for the city to the council. His presentation went through the city’s pages for upcoming events, minutes, agendas, and other city related committees. He noted the city has been approved to use .gov on its emails and he would be transitioning to .gov instead of .com.

Parking Lot Easement – 119 North State:

David Frew, representing Northern States Development,

Approve Contract Preliminary Design Rigby Lake joint city/county agreement:

Item tabled as contract was being changed and the county needed to sign the agreement.

Police Statistical Report:

Allen Fullmer presented the statistical reports for March and April. Councilman Wilder commented the statistics are fine, but he had nothing to compare the months to. Fullmer indicated he would prepare graphs showing the increase in incidents on a quarterly basis.

Museum Security System:

Mitch Bradley presented the council with two quotes for security system in the museum building. The two quotes are from Teton Smart Security (\$2,399) and from Omni Security (\$2,424). He stated the museum board was indifferent to which of the two companies got the bid. Teton Security price included an annual monitoring fee of \$439 per year, while Omni price did not but had an additional price for monitoring of \$432 per year. Adjusting for the monitoring fee Teton’s price was reduced to \$1,960. Mitch stated he felt the museum should pay for the annual

monitoring and not the city. Councilman Wilder concurred with this as he rents a building that has security, but he pays for the annual monitoring.

Councilman Wilder moved to approve the bid and award it to Teton Security subject to the museum board paying the annual monitoring fee of \$439. Seconded by Councilwoman Hillman.

The mayor called for a roll call poll:

Councilwoman Harrison	Yes
Councilwoman Hillman	Yes
Councilman Howe	Yes
Councilman Stone	Yes
Councilman Wilder	Yes

Waiver of Sewer Connection Fee – 372 N 3rd West:

Mitch Bradley stated the home at 372 N 3rd West has been on a private septic system which is failing. Researching the property it did not have a stub for a new sewer line installed when 3rd West upgraded the system line in 2010/11. As a result, the city had to hire a contractor to dig across 3rd West at a depth of 19 feet and run service line to the property line at 372. Being the homeowner has been paying the monthly sewer bond and sewer M/O fee, he was asking the council to waive the \$3,000 connection fee. A similar instance occurred several years ago and the council at that time waived the fee. Councilwoman Harrison agreed stating the city has set precedent and was also wondering about her own home as she lives on 3rd West if she was connected to the sewer or if she's on a private septic system.

Councilwoman Harrison moved to waive the connection fee of \$3,000 for the home at 372 N 3rd West seconded by Councilman Howe.

The mayor called for a voice poll: all in favor none opposed.

April 2024 Financial Statement and Journal Entries:

The clerk reviewed the excel spreadsheet of the various funds of the city comparing actual revenues and expenditures to budgeted revenues/expenditures. In general, all funds are coming in line with budgeted revenues and expenditures are under budget to date but for roads which will be expending funds later this summer will increase. He noted Jefferson County has begun to remit the property tax collections to the county's cities and schools which has not been done since January 2024. Journal entries were for recurring internal charges/credits for equipment usage and to record interest for the month, which are coming in higher due to higher rates being paid and more funds being out on investments.

Review and Approval of Minutes:

Councilwoman Hillman noted an error on the May 2, 2024, minutes in that she abstained and not Councilwoman Harrison. Councilwoman Hillman moved to approve the May 16, 2024, with the correction noted earlier seconded by Councilman Howe.

The mayor called for a voice poll: all in favor none opposed.

Review and Approval of Bills:

The clerk noted there were three changes to be made to the bill list:

- Delete the check to Zion Bank for \$699
- Add check to Wells Barney Horse Pull for \$1,000

- Add check to RSCI for \$1,245,117.02

Councilman Howe moved to approve the bills as modified seconded by Councilwoman Hillman.

The mayor called for a roll call poll:

Councilwoman Harrison	Yes
Councilwoman Hillman	Yes
Councilman Howe	Yes
Councilman Stone	Yes
Councilman Wilder	Yes

Adjournment:

Councilman Howe moved to adjourn seconded by Councilwoman Harrison.

The mayor called for a voice poll: all in favor none opposed.

Meeting adjourned: 9:10pm

CITY OF RIGBY

Richard Datwyler, Mayor

ATTEST:

David Swager, Clerk

Passed June 20, 2024 with a voice poll: 4 in favor none opposed.