

City of Rigby
Council Meeting Minutes
July 1, 2021

The mayor called the meeting to order at 7:00 pm Thursday, July 1, 2021. The pledge of allegiance was given by Aliza King and the prayer given Becky Harrison.

The Chair asked the clerk to call the roll:

Councilman D Burke	Present	via phone
Councilwoman King	Present	
Councilman Datwyler	Present	
Councilwoman Harrison	Present	
Councilman R. Burke	Absent	
Councilwoman Weight	Absent	

Also present: Chief Tower, attorney Dunn, Mitch Bradley

Amend Order of Agenda:

Councilman Datwyler motioned to amend the order of the agenda to move the sewer ordinance discussion to the last item on the agenda being it was informational only. Motion seconded by Councilwoman King.

The mayor called for a voice poll: all in favor none opposed.

Arterial Road / Plat Fees Increases:

Ione Hansen presented the new proposed fees for the arterial road account and for the proposed fee for the preliminary and final plat for subdivisions. The city created a new zone (R-3) which did not have a fee for the arterial fund associated with it nor did the commercial zone or industrial zone. The code only referenced a preliminary plat fee but did not have a fee for the final plat. The proposed resolution corrects and addresses both issues.

Councilwoman King moved to publish the proposed fee schedule as required by code and to hold the public hearing on the increases August 5, 2021 seconded by Councilwoman Harrison.

The mayor asked the clerk to poll the council:

Councilman D Burke	Yes
Councilwoman King	Yes
Councilman Datwyler	Yes
Councilwoman Harrison	Yes

Agitator in WWTP ox ditch:

The mayor had asked the wwtp operator to look at getting prices for an aerator in the ox ditch to install and run tests on the ammonia removal during the winter. S Humphreys gave the council a sheet listing 3 aeration devices that are used in the ox ditch. Marvin Fielding reviewed the operation of the purpose of the aeration devices to assist in keeping the media used in the ox ditch up from the floor of the ditch. Due to the timing and lag time in delivery the mayor indicated he would like one installed as soon as possible prior to the onset of winter. The summary of the aeration devices are as follows:

<u>Vendor</u>	<u>Price</u>	<u>Lead Time</u>
Flygt	61,828	14-16 weeks
Landia	86,660	15-19 weeks
Aeration Industries	78,200	1-6 weeks

Fielding mentioned that the equipment purchased would qualify for funding from the USDA loan proceeds but the process would take an additional 4-6 weeks delay in processing and obtaining the aerator. The mayor asked the clerk if the fund could purchase the aerator instead of going through the loan process. He stated he was in favor of just purchasing them outright and avoids paying interest on them, that there were budgeted funds available.

Councilman Datwyler moved to approve the purchase of the aerator from Aeration Industries seconded by Councilwoman King.

The mayor asked the clerk to poll the council:

Councilman D Burke	Yes
Councilwoman King	Yes
Councilman Datwyler	Yes
Councilwoman Harrison	Yes

Contract with HLE:

Councilman Datwyler asked the attorney if he had reviewed the contract with HLE that was tabled at the last council meeting: the attorney stated he had expressed his concern to the mayor. The mayor signed the contract.

Interfund Fund Transfers:

The clerk presented the budgeted interfund transfers that need council approval:

Quarterly Interfund Transfers:

	<u>To</u>	<u>From</u>
General Fund	18,750.00	
Water Revenue		6,250.00
Sanitation		6,250.00
Sewer Revenue		6,250.00
Airport	20,000.00	
Capital Improvement Fund		20,000.00
Airport	3,000.00	
General Fund		3,000.00

Councilman Datwyler moved to approve and authorize the interfund transfers seconded by Councilwoman Harrison.

The mayor asked the clerk to poll the council:

Councilman D Burke	Yes
Councilwoman King	Yes
Councilman Datwyler	Yes

Councilwoman Harrison Yes

Nomination Library Board:

The mayor nominated Heide Webster to serve on the library board. Mrs. Webster is a school teacher who indicated she has the time to devote to the library.

Councilwoman Harrison moved to accept and confirm the appointment of Heide Webster to the library board seconded by Councilwoman King.

The mayor called for voice poll: all in favor none opposed.

Advertisement in summer paper:

The mayor stated he had been contract by the newspaper to see if the city wanted to place an ad in the summer edition of the paper. It would be magazine style versus newsprint.

Councilwoman King moved to pay for a 2 page spread for \$595 seconded by Councilwoman Harrison.

The mayor asked the clerk to poll the council:

Councilman D Burke	Yes
Councilwoman King	Yes
Councilman Datwyler	Yes
Councilwoman Harrison	Yes

Approval of Minutes:

Councilwoman King moved to approve the minutes of June 17, 2021 seconded by Councilman Datwyler.

The mayor called for voice poll: all in favor none opposed with Councilwoman Harrison abstaining.

Review and Approval of Bills:

Councilwoman King moved to approve the bills seconded by Councilman Datwyler.

The mayor asked the clerk to poll the council:

Councilman D Burke	Yes
Councilwoman King	Yes
Councilman Datwyler	Yes
Councilwoman Harrison	Yes

Revised Sewer Ordinances:

Marvin Fielding presented the council with the proposed changes needed to the city code for: the pretreatment program; updated and revised sewer ordinances; and interceptor ordinances.

The pretreatment ordinance is needed for the city and the current code does not have a pretreatment ordinance. The updating and revision of the sewer ordinances is merely a correction of the existing code with had redundant sections and was reorganized. The interceptor ordinance is also a new addition.

The mayor asked Mr. Fielding the correct the reference to the newspaper and to cite per Idaho Code for reference; to remove job titles where the city does not have specific person per se but to make reference to the public works director or his designee, and to not have phone numbers contained in the body of the ordinance but to list them on the permit sheet. Mr. Fielding indicated the city would need

to determine what the violation fee would be and either a late fee or interest rate. The attorney stated a better way would be to refer to the Idaho Code section 28.

Regarding the pretreatment program, the mayor asked Mr. Fielding what additional work/requirements the pretreatment program will impose on the city or its operator. Mr. Fielding stated the city is already doing the pretreatment testing so no additional work will be needed in that the city is already doing the testing; and the new ordinance will require the company to perform additional tests and the city to do less testing with only annual testing instead of monthly. When asked what companies are being tested, Mr. Humphreys stated the only company currently being tested is PPI.

Mr. Fielding stated DEQ has the ordinance on their webpage and the site is open for public comment for 30 days. The council will review the ordinances and begin the adoption and public hearing as required.

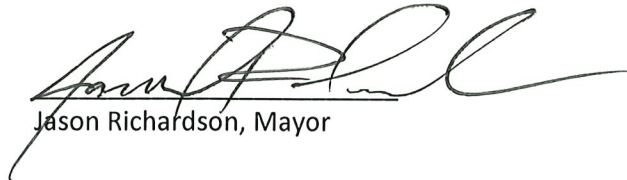
Adjournment:

Councilman D Burke moved to adjourn seconded by Councilwoman King.

The mayor called for voice poll: all in favor none opposed.

Meeting adjourned: 7:58pm

CITY OF RIGBY


Jason Richardson, Mayor

ATTEST:


David Swager, Clerk