

CITY OF RIGBY
COUNCIL AGENDA

August 4, 2022

7:00 p.m.

Meeting Location:

Jefferson School District Administration Office Building at 290 North 3800 East, Rigby, Idaho

- Pledge and Prayer
 - Roll Call
1. Public Comment: (Time is limited to 3 minutes – per individual)
 2. Public Hearing (See Hearing Procedures – pg 2):
Annexation and Zone Designation application from Southgate Properties-
 - Ex Parte Communications
 - Order of Business
 - Council Discussion/Decision -*Action Item*
 3. Public Works:
 - a. Award Bids – Wastewater Treatment Plant – *Action Item*
 4. Clerk's Items:
 - a. Proposed 2022 Budget/Motion to Tentative Adopt/Publish – *Action Item*
 5. Police Dept:
 - a. Update – *Informational*
 6. Other Council Business:
 7. Approval of Minutes:
 - July 21, 2022 Voice poll
 8. Review and Approval of Bills – *Action Item* Roll Call
 9. Executive Session: Per Idaho Code 74-206(a) – To consider hiring public officer and evaluation of qualifications - Roll Call

Discussion/Decision – Action Item
 10. Adjournment - *Action Item* Voice Roll

OVER

PUBLIC HEARINGS

1-13-1: HEARING PROCEDURES:

A. The presiding officer shall call the meeting to order and identify the purpose of the hearing along with identifying the parties and notification that cell phones and pagers are not allowed, except law enforcement and emergency personnel;

B. The presiding officer shall then inform those present of the manner in which the meeting shall be conducted;

1. Order Of Presentation:

a. The proponent shall go first and have fifteen (15) minutes to present the request unless additional time is approved by the agency conducting the hearing.

b. Those supporters of the project shall be heard next and shall be limited to five (5) minutes per presentation unless expanded by the agency conducting the hearing.

c. Any of those who are uncommitted to the issue may next address their concerns and such comments shall not exceed five (5) minutes.

d. If there is an entity speaking on behalf of an organized opposition, that entity shall similarly have fifteen (15) minutes to present its argument.

e. Those who are in opposition should then be heard and such comments shall not exceed five (5) minutes per presentation unless expanded by the agency conducting the hearing.

f. A rebuttal shall be allowed for the proponent which shall be limited to five (5) minutes unless expanded by the agency conducting the hearing.

g. Rebuttal information will be received in opposition or support thereof with each limited to two (2) minutes each unless expanded by the agency conducting the hearing.

h. The governing board may ask questions of the proponent or opponent of the project.

i. Any or all parties who wish to participate for or against shall be asked to "sign in" in order to participate.

j. No person shall be allowed, other than in rebuttal, to address the governing board more than once without the approval of the board.

k. No cell phones or pagers shall be allowed.

2. Manner Of Presentation:

a. Those speaking shall come forward and shall be entitled to the silence of the audience/board.

b. Those addressing the board shall identify themselves by name, residence and/or mailing address.

c. All oral information presented shall be recorded.

d. All exhibits, including petitions, plats, diagrams, etc., shall be marked and become the property of the city. It is advised that exhibits be submitted seventy two (72) hours prior to the hearing.

e. If written testimony is to be allowed, that form would be allowed into evidence as long as properly identified. One page maximum. If longer, it shall be submitted seventy two (72) hours prior to the hearing.

f. The person conducting the hearing shall have the authority to continue or adjourn the hearing as necessary.

g. There shall be no spontaneous or planned displays of emotion.

h. The hearing shall be conducted in an area which is ADA accessible and reasonable accommodations shall be made.

i. All persons shall have equal access to the hearing process.

3. Miscellaneous:

a. The public may bring in tape recorders and the media may attend. Flash photography is disruptive and shall not be allowed once the hearing begins.

b. Copies of the information may be provided in accord with the public records law upon writing to city clerk.

c. The governing board is not allowed to visit the land or property at issue, nor shall the governing board take evidence except as outlined herein.

d. If there is a threat of violence, reasonable security measures shall be taken and meeting may be adjourned.

e. An outline of the agenda of the hearing and method of conducting the hearing shall be made available to the public.

C. At the conclusion, the presiding officer shall note the time and declare the hearing closed. The officer shall then announce, if possible, when the decision shall be rendered.

D. A copy of the resolution codified herein shall be made available to all interested parties. (Res. 101, 4-15-2003)