

City of Rigby  
Council Meeting Minutes  
February 1, 2024

Mayor Datwyler called the meeting to order at 7:00 pm Thursday, Feb 1, 2024. The pledge of allegiance was given by Reed Stone and the prayer given by Mike Wilder.

The mayor asked the clerk to call the roll:

Councilwoman Harrison	Present
Councilwoman Hillman	Present
Councilman Howe	Present
Councilman Orme	Present
Councilman Stone	Present
Councilman Wilder	Present

Also in attendance: Mitch Bradley, Chief Fullmer, Attorney Angell

Public Comment:

Wayne Rogers – upset over a civil case being dismissed by the city’s prosecutor. Read the US Constitution 14<sup>th</sup> Amendment.

Barbarba Mugleston – began discussing the recent approval of Lakeside Development, was interrupted by the attorney. The attorney cautioned the council about hearing public comment concerning the development that could still be appealed or legated. After council discussion, Mugleston said she would avoid reference to specific reference of the development and directed her concern with various city code sections (1-15-4, 7, 8 and 9). She also addressed the procedure the city of Ammon follows which is different from Rigby’s. Mentioned the city issuing a moratorium on building pending a revision of the city codes.

Marie McClean – expressed her concern over the development agreement as recorded for the Lakeside Development berm on 460 being 30 foot and not 40 foot.

Seal Coat Bids:

The mayor opened bids the city had received from two companies and their listed bid price:

TMC - \$178,937.44

HK Contractor - \$187,766.59

After a review of the bids for quantity, price, bond, and insurance (which both had):

Councilwoman Harrison moved to approve the low bid of TMC for \$178,937.44 subject to final review and approval of the mayor and public works director seconded by Councilman Wilder.

The mayor asked the clerk to call the roll:

Councilwoman Harrison	Yes
Councilwoman Hillman	Yes
Councilman Howe	Yes
Councilman Orme	Yes
Councilman Stone	Yes
Councilman Wilder	Yes

Special Work Meeting – Impact Fees:

The mayor stated he had received a phone call from the engineering firm of TischlerBise about them doing the necessary study for implementing impact fees. They would like to have a zoom meeting with the council to review their qualifications and the process which the city needs to follow to implement impact fees. Various dates were discussed and the consensus among the council was for Feb 28 at 7:00pm. The mayor will reach out to TischlerBise and see if Feb 28 works for them.

Councilwoman Harrison proposed a motion to arrange a special work meeting, scheduled for February 28, 2024, at 7:00pm, with the objective of initiating the implementation of impact fees facilitated by TischlerBise. This proposal received a second from Councilwoman Hillman.

The mayor called for a voice poll: all in favor none opposed. (The mayor will confirm the date with TischlerBise.)

Financial Statements/Journal Entries:

The clerk reviewed the quarter ending December 31, 2023, financial statements with the council. He noted the revenues for the tax-based funds were below budget but that being due to a timing difference of when taxes are remitted to the city, which they were in January 2024. The revenues for the proprietary funds are keeping in line with budget due to their monthly assessment are not supported by property taxes. Expenditures were also below budget mainly due to the activity of those funds being low due to the timing of their operations and the slow winter season. Journal entries were reviewed for the accrual of charges in the internal work account and for interest earnings. He noted the rate of return the city is now receiving is significantly higher than in prior years with rates being 5.5% this year versus 0.5% last year.

Interfund Transfers:

The clerk presented the quarterly interfund transfers from the three proprietary funds to the general fund for administrative services being provided from the general fund. The transfers also included an annual support of \$6,000 to the airport board.

Councilwoman Harrison moved to approve each of the individual interfund transfer as listed below seconded by Councilman Orme.

Quarterly Interfund Transfers:

	<u>To</u>	<u>From</u>
General Fund	18,750.00	
Water Revenue		6,250.00
Sanitation		6,250.00
Sewer Revenue		6,250.00
1/4 Annual Budget		
Airport	6,000.00	
General Fund		6,000.00
Annual Appropriation		

The mayor asked the clerk to call the roll:

Councilwoman Hillman	Yes
Councilman Howe	Yes
Councilman Orme	Yes
Councilman Stone	Yes
Councilman Wilder	Yes
Councilwoman Harrison	Yes

Ricoh Copier:

The 5-year lease of the Ricoh copier is due, and the city has the option of returning the current copier and leasing a new one or exercising the buyout of the current copier for \$1,188.58. He said the current copier is working and meeting the city needs and does not feel a new copier would be any better than the current one and recommended the city exercise the buyout provision.

Councilman Orme moved to approve and exercise the buyout provision for the Ricoh copier for \$1,188.58 seconded by Councilman Stone.

The mayor asked the clerk to call the roll:

Councilman Howe	Yes
Councilman Orme	Yes
Councilman Stone	Yes
Councilman Wilder	Yes
Councilwoman Harrison	Yes
Councilwoman Hillman	Yes

Review and Approval of Minutes of Jan 18, 2024:

Councilman Stone moved to approve the minutes of Jan 18, 2024, seconded by Councilwoman Hillman.

The mayor called for a voice poll: all in favor none opposed with Councilman Wilder abstaining.

Review and Approval of Bills:

Councilwoman Harrison moved to approve the bills seconded by Councilwoman Hillman.

The mayor asked the clerk to call the roll:

Councilman Orme	Yes
Councilman Stone	Yes
Councilman Wilder	Yes
Councilwoman Harrison	Yes
Councilwoman Hillman	Yes
Councilman Howe	Yes

Executive Session:

Councilwoman Harrison moved the council enter into executive session per Idaho code 74-206-(c) – to conduct deliberations concerning acquisition of real property seconded by Councilman Orme.

The mayor asked the clerk to call the roll:

Councilman Orme	Yes
Councilman Stone	Yes

Councilman Wilder                      Yes  
Councilwoman Harrison                Yes  
Councilwoman Hillman                Yes  
Councilman Howe                        Yes

Council enters executive session: 7:50pm  
Council exits executive session: 8:05pm

The mayor asked if there was any discussion/decision – hearing none:

Adjournment:

Councilman Wilder moved to adjourn seconded by Councilwoman Harrison.

The mayor called for a voice poll: all in favor none opposed.

The mayor noted to the council the upcoming zoning issues as noted at the bottom of the agenda.

CITY OF RIGBY



Richard Datwyler, Mayor

ATTEST:



David Swager, Clerk