

City of Rigby
Council Meeting Minutes
August 17, 2023

The Mayor called the meeting to order at 7:20 pm Thursday, August 17, 2023. The pledge of allegiance was given by Aliza King and the prayer given by Becky Harrison.

The mayor asked the clerk to call the roll:

Councilwoman King	Present	
Councilman D Burke	Present	via phone
Councilwoman Harrison	Present	
Councilman R. Burke	Present	via phone
Councilman Orme	Absent	
Councilman Wilder	Absent	

Also in attendance: Mitch Bradley, Attorney Angell, Chief Fullmer

Amend Agenda:

Councilwoman King requested the agenda be amended to allow for a contract to be signed between the city and the school district for the retention of the school resource officer (SRO). The contract only came in on Wednesday after the agenda as posted and the agreement does not require the city to expend funds.

Councilwoman King then moved to amend the agenda for the contract for the SRO seconded by Councilwoman Harrison.

The mayor called for a voice poll to amend the agenda: all in favor none opposed.

Councilwoman Harrison then moved a change the order of agenda moving the 2nd reading of ordinance #2023-637 and 1st reading of ordinance #2023-638 be discussed after the two public hearings seconded by Councilwoman King.

The mayor called for a voice poll to amend the agenda: all in favor none opposed.

Public Hearing – 2023 Budget:

The mayor opened the discussion for the 2023 budget hearing. Taylor Carr signed the public comment sheet – she spoke in support of the city. No other individual came forward concerning the 2023 budget. The mayor then turned the discussion over to the council. Councilwoman Harrison commented that the library has had issues with their elevator but has not presented anything for the city to consider in the 2023 budget.

Councilwoman Harrison moved to adopt the proposed 2023 budget seconded by Councilwoman King.

The mayor then called for a roll call poll:

Councilwoman King	Yes
Councilman D Burke	Yes
Councilwoman Harrison	Yes

Councilman R. Burke Yes

Public Hearing – Wilson Park:

Taylor Carr from Altura Consulting presented the scope and accomplishment of the grant used in the construction of the Wilson Park restrooms and park improvements. She presented the mayor with a certificate of substantial completion to be executed and signed. The grant is complete but for the timer on the doors and security camaras yet to be installed. The mayor signed the substantial completion.

2nd Reading of Ordinance #2023-637 – Increase in Mayor and Council Pay:

Councilwoman Harrison moved to read in title and summary only ordinance #2023-638 seconded by Councilwoman King.

The mayor called for a voice poll: all in favor none opposed.
The mayor reads the title and summary of ordinance #2023-637.

Councilman D Burke moved to suspend the third reading of ordinance #2023-637 and to adopt seconded by Councilwoman King.

The mayor then called for a roll call poll:

Councilwoman King	Yes
Councilman D Burke	Yes
Councilwoman Harrison	Yes
Councilman R. Burke	Yes

1st Reading of Ordinance #2023-638 – 2023 Appropriation Ordinance:

Councilwoman King moved to read in title and summary only ordinance #2023-638 seconded by Councilwoman Harrison.

The mayor called for a voice poll: all in favor none opposed.
The mayor reads the title and summary of ordinance #2023-638.

Public Comment:

Jeff Francon stepped forward to discuss the issues of campers/boats/utility trailers being parked on city streets in the residential zones. He had reviewed several other city's ordinances regarding restricting long-term parking and most of the ones he reviewed limit the time which a camper/boat/trailers can be parked on residential streets. He is also concern with the vehicle being a safety issue.

Purchase Order for Sewer Jetter Truck:

Mitch Bradley stated he has been looking for a replacement truck for the sewer vacuum truck for several years. The current truck is 23 years old and needs constant work and is limited to what it can do. He and the city crew reviewed and demo a new truck which he feels will serve the city needs. The issue is there is a lead time of 9 to 12 months from date of order to delivery. He is requesting council approval to issue a purchase order for a new truck. The PO does not obligate the city to purchase the truck but gets the city's order into their building que. The purchase of the truck will come out of the sewer revenue account.

Councilwoman Harrison moved to authorize the issuance of a purchase order for a new vacuum truck seconded by Councilman D Burke.

The mayor then called for a roll call poll:

Councilwoman King	Yes
Councilman D Burke	Yes
Councilwoman Harrison	Yes
Councilman R. Burke	Yes

Reed Thurgood – Annexation and City Water Services:

Mitch Bradley stated that Mr. Thurgood had requested time on the agenda to discuss his development which is just along 400 North and 4000 East. The development lies within the city's impact area. He met with Mr. Bradley and is again requesting water service without being annexed. Mr. Bradley further stated that Mr. Thurgood appeared before Jefferson County's board of commissions and requested a variance from the county's ordinance concerning development within the impact area. The county tentatively gave Mr. Thurgood a variance from building and having to build to the agreement for building within the impact zone subject to being connected to the city's water services. Mr. Bradley stated the city has in the past granted permission for subdivisions to receive city service who are outside of the city limits but had a deed restriction that if and when the subdivision can be annexed the property would be annexed. Council again reiterated that to receive city's services he must first be annexed and without being annexed he would not receive city services and if annexed the development would need to be built to city code.

Restrict Parking on City Streets:

Chief Fullmer had reviewed the city concerning campers/boats/trailers parking on residential streets. In the Pioneer subdivision he counted 14 campers, 4 boats, and 15 utility trailers – (33 total). In the rest of the city there were 18 campers, 3 boats, and 24 utility trailers – (45 total). Chief Fullmer reviewed a number of other city's ordinances, and the majority had a restriction of 48 hours. Councilwoman Harrison stated she had experienced a near miss while driving 3rd North and sees the safety issue with children running from behind a parked camper. She favors the 48-hours limitation. Councilman D Burke also sees the safety issue and he himself parks his camper on his street in front of his home he also agrees that 48-hours is sufficient to prep one's camper prior to use and after use. The issue arose about temporarily living in the camper while parked on the street. No general agreement. The attorney stated he would review and draft an ordinance given the consensus as discussed. Further discussion tabled at this time.

Modification of Weed Ordinance:

The city ordinance concerning weeds was reviewed. The police chief stated all that he has contacted have been positive and agreed or would comply.

Food Vendors on City Streets:

Council discussed the previous vendors requesting permission to park and sell food products on city streets. Most have been directed to Scotty's South Park. Councilman D Burke stated one had been granted permission as long as the service window was on the pedestrian sidewalk and not in the traffic lane. Councilwoman King stated that at one shelter a vendor was parked in front of the shelter that did not have permission, this was an issue for her. This topic was tabled with further discussion once a draft copy of the special event application was available.

Special Event Application Process:

Tabled

Negotiate Land Urban Renewal:

The clerk reviewed the possibility of the lot owned by the Urban Renewal Agency being used as a pocket park. The current developer has until October 23, to present building plans to the URA. If the plans are not present/approved the agreement between the developer and the URA ends. If that occurs URA may consider putting a park on the site.

Beer Sales – Rodeo Grounds:

Waiting for input from the rodeo board which has not met to discuss the item.

June 30, 2023 Financial Statement/Journal Entries:

The clerk reviewed the excel spreadsheet for the period ending June 30, 2023 of actual and budgeted revenues and expenditures. Overall both revenues and expenditures are coming within budget. Journal entries were recurring entries for interest earnings and the charges and credit in the internal service fund.

Police Statistical Review:

Chief Fillmer reviewed the July statistics. Report of instances are up over prior years.

School Resource Office Agreement:

The chief reviewed the agreement between the school and the city for the school’s resource officer. The only change in the agreement is in the wage being paid all other items are the same.

Councilwoman King moved to approve the issuance of the agreement between the city and the school district for the SRO seconded by Councilwoman Harrison.

The mayor then called for a roll call poll:

- Councilwoman King Yes
- Councilman D Burke Yes
- Councilwoman Harrison Yes
- Councilman R. Burke Yes

Employee Christmas Party:

Councilman D Burke stated he has contacted Jefferson Hills café about hosting the Christmas party. He discussed the first week in December (Dec. 6) about having either a prime rib and/or chicken dinner. Being a Wednesday evening, when asked about the police department, Chief Fullmer thought the day would be okay. Councilman D Burke will get more information and present back to council.

Approval of Minutes:

Councilwoman Harrison moved to approve the minutes of August 3, 2023 seconded by Councilman

The mayor called for a voice poll: all in favor none opposed.

Review and Approval of Bills:

The clerk added one invoice to the bill list: Rocky Mtn Sealers in the amount of \$918. The work was for patching of the street behind the police department.

Councilwoman Harrison moved to approve the bills including Rocky Mtn Sealers for \$918 seconded by Councilwoman King.

The mayor then called for a roll call poll:

Councilwoman King	Yes
Councilman D Burke	Yes
Councilwoman Harrison	Yes
Councilman R. Burke	Yes

Adjournment:

Councilwoman King moved to adjourn seconded by Councilwoman Harrison.

The mayor called for a voice poll: all in favor none opposed.

Meeting adjourned: 8: 40pm

CITY OF RIGBY

Richard Datwyler, Mayor

ATTEST:



David Swager, Clerk