

City of Rigby
Council Meeting Minutes
July 21, 2022

The Mayor Datwyler called the meeting to order at 7:00 pm Thursday, July 21, 2022. The pledge of allegiance was given by Aliza King and the prayer given Doug Burke.

The mayor asked the clerk to call the roll:

Councilman D Burke	Present
Councilman R. Burke	Present
Councilman Orme	Present
Councilwoman King	Present
Councilman Wilder	Present
Councilwoman Harrison	Absent - See note executive session

Also present: Mitch Bradley, Sgt. Scott, and Robin Dunn

Public Comment:

- Rebecca Jones - Discussed annexation pending on Rigby Lake Drive; asked if the council had any comment that concerning the annexation that she could take back to their committee; noted any material change from the recommendation received from the planning/zoning commission would require a second public hearing prior to adoption/ also said any change they would view as a material change.
- Adam Hall—representing Hot Classic Nights presented Liz Pernel of the Rigby Sr. Citizen Center a check for \$15,189 in support of the Meals On Wheels Program.

Jenny Campbell— Due to scheduling issues the request for a beer garden in the Wilson Park is being withdrawn. Discussed the corn hole tournament scheduled for August 6, 2022.

Use of City Power – Farmers Market: Aaron Harding requested to connect to the city power at the Veteran Memorial to use his DJ sound system during the Farmers Market. Doug Burke commented that the power consumed would be minimal and the have the music playing during the event would add to the market. With that being said, Councilman D Burke moved to allow Aaron Harding to use the city power at the Veteran Memorial during the Farmer Market. Motion seconded by Councilman Wilder.

The mayor called for a voice poll: Four in favor with Councilman Orme voting nay.

Sanitation Services – Wicked Car Wash: The mayor gave a background report on the Wicked Car Wash wherein the city had passed the franchise sanitation ordinance last year with Eagle Rock Sanitation and the Wicked Car Wash was not using Eagle Rock Sanitation for their garbage services but another sanitation company. The attorney stated he knows the current owner and being a 5th generation family he wanted to maintain the goodwill of the city with them. And they cited they had been using the other company prior to building the car was. The attorney needed direction from the council how to proceed.

Councilman Orme stated that the prior lot had a personal resident on the lot which was removed and the car wash facility constructed. Being it was a new business the grandfathering of using the other sanitation company was not applicable in addition the current owner's prior business was not located in the city. Council felt given everything the car wash was not grandfathered in and the city should not

begin granting exception the sanitation ordinance. Council directed the attorney to so inform the car wash that they need to begin using Eagle Rock Sanitation for their collection services.

Quarterly Interfund Transfers: The mayor referred the council to the summary report of the quarterly interfund transfers. The dollar amount is large due to the transfer of funds for two major projects: new municipal shop building (\$1 million) and the closing of LID #10 (\$1.285 million) from the road, sewer and water fund. The shop is an accumulation of funds in the various funds that will be transferred to a capital improvement fund for a future shop building. The LID project should be closed shortly. Summary of transfers shown below.

<u>Quarterly Interfund Transfers</u>	To	From	
General Fund	18,750.00		
Water Revenue		6,250.00	
Sanitation		6,250.00	
Sewer Revenue		6,250.00	
 <u>Muni Shop Transfers</u>			
Capital Improvement Fund	1,000,000.00		
Water Revenue		250,000.00	60-434-901
Sewer Revenue		250,000.00	64-455-901
Road Fund		75,000.00	15-431-910
Sanitation Fund		250,000.00	62-433-902
General Fund		100,000.00	10-440-981
Internal Service Fund		75,000.00	99-311-101
 <u>LID #10 - Fund #28</u>			
LID #10	1,285,000.00		
Road Fund		48,000.00	15-431-950
Sewer Revenue		1,099,000.00	64-455-902
Water Revenue		138,000.00	60-434-902

Councilwoman King moved to approve the quarterly interfund transfers seconded by Councilman D Burke.

The mayor asked the clerk to poll the council:

- Councilman D Burke Yes
- Councilman R. Burke Yes
- Councilman Orme Yes
- Councilwoman King Yes
- Councilman Wilder Yes

Review of May 2022 Financials and Journal Entries: The clerk reviewed the excel spreadsheet of the funds with budgeted revenues and expenditures to actual revenues and expenditures through May 2022. Revenues as a whole were coming in line with budget although the tax supported funds are

slightly below budget pending the receipt of the second half of property taxes. Expenditures are below budget with major expenses still to be paid in the road fund. He stated he saw no red flags regarding the budget. The journal entries were recurring accrual for interest or in this case negative interest and internal service fund charges.

Review 2022 Budget: The mayor stated he had hoped anyone having questions had come in to discuss the budget with the clerk. He had met with the clerk this morning and the clerk answered a lot of his concerns. Councilwoman King asked if more funds could be allocated for the new park. The indicated she should discuss it with the clerk.

Set August 18 for public hearing on budget: the mayor said the city needed hold a public hearing on the proposed budget prior to its adoption. Councilwoman King moved to set the public hearing for the proposed 2022/23 budget be set for August 18, 2022 at 7:00pm seconded by Councilman Wilder.

The mayor called for voice poll: all in favor none opposed.

Police Update: Sgt. Scott updated the council on the need to purchase additional storage for the body cameras and changing the proposed new lease of patrol vehicles from three units to four. The Sgt. was directed to discuss the items with the clerk.

Purchase of Loader: Mitch Bradley presented the council with a proposed 544 wheel loader. The current price for a loader with 10 foot wing blade could be obtained for \$218,735. If the council were to wait until after September the price would increase 7 to 10%. Mr. Bradley in talking with John Deere indicated that if the city were to issue a purchase order the unit would be held for the city with payment due after September 30, 2022. Mr. Bradley also would move the current loader to the wastewater treatment plant and sale or trade in their Case 580 backhoe which would reduce the purchase price of the 544 loader.

Councilman Orme moved to approve the issuance of the purchase order to John Deere with payment deferred until next budget year. Motion seconded by Councilwoman King.

The mayor asked the clerk to poll the council:

Councilman D Burke	Yes
Councilman R. Burke	Yes
Councilman Orme	Yes
Councilwoman King	Yes
Councilman Wilder	Yes

Award of Bid – Scotty’s South Park – Ball Field: Mr. Bradley stated the bids for the project in Scotty’s South Park were opened Wednesday. There was only one bidder on the project, Jerome Bowen Construction and the bid was over the engineer’s estimate by \$251,000. Mr. Bradley had two concerns: he does like to have only one bid to review and the dollar amount over the engineer’s estimate. Prior to rejecting the bid he would like to sit down with Keller’s and review where cuts could be made to reduce the costs. If significant cuts could not be achieved then he would recommend the bid be rejected and a new bid be sought. Item tabled with that recommendation.

Other Council Business:

- LSI Projects: The mayor along with Councilwoman King and Mitch Bradley met and reviewed the projects for the city where grants could be obtained for needed projects. He listed roads, parks, and water projects which he listed on a google spreadsheet provided the council by Brent Tolman. He advised the council to review the list and add projects they felt were needed. Time is running out of getting the projects submitted.
- Buffer Zone: Councilman Orme asked why the code doesn't have a buffer area between R-1 zones and commercial zones. Councilman Wilder thought they had discussed having a buffer while he was on the planning commission. After more discussion Councilwoman King indicated the council should not be discussing this at this time due to the upcoming annexation hearing. The mayor concurred and moved to the next agenda item.

Review and Approval of Minutes: Councilwoman King moved to approve the minutes of July 7, 2022 seconded by Councilman Orme.

The mayor called for a voice poll: four in favor with Councilman Wilder abstaining.

Review and Approval of Bills: the clerk stated the bill to SWS Equipment has credit to be deducted from the bill shown on the report in the amount of \$1,351.60 reducing the total bills to be paid from \$91,456.60 to \$90,104.67. Councilwoman King moved to approve the bills as amended seconded by Councilman Wilder.

The mayor asked the clerk to poll the council:

Councilman D Burke	Yes
Councilman R. Burke	Yes
Councilman Orme	Yes
Councilwoman King	Yes
Councilman Wilder	Yes

Executive Session: Councilwoman King moved the council enter into executive session per Idaho Code 74-206(a) – to consider the hiring of a public officer; motion seconded by Councilman Wilder.

The mayor asked the clerk to poll the council:

Councilman D Burke	Yes
Councilman R. Burke	Yes
Councilman Orme	Yes
Councilwoman King	Yes
Councilman Wilder	Yes

Council enters executive session: 8:15pm

(Note: Councilwoman Harrison while not present during the regular council session but was present via phone call during the executive session and exited the phone call at the conclusion of the executive session.)

Council exits executive session: 10:30pm

Discussion/Decision: None

Adjournment: Councilwoman King moved to adjourn seconded by Councilman Wilder.

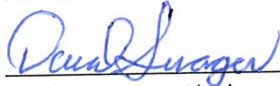
The mayor called for a voice poll: all in favor none opposed.

CITY OF RIGBY

Richard Datwyler, Mayor



ATTEST:



David Swager, Clerk