

City of Rigby  
Special Council Meeting Minutes  
Dec 10, 2020

The Council President Datwyler called the meeting to order at 7:00 pm Thursday, Dec 10, 2020. The pledge of allegiance was given by Becky Harrison and the prayer given Aliza King.

The chair asked the clerk to call the roll:

Councilman D Burke	Present
Councilwoman King	Present
Councilwoman Harrison	Present
Councilman Datwyler	Present
Councilman R. Burke	Present
Councilwoman Weight	Present

Also present: Mitch Bradley, Chief Tower

**Review/Rank “on-call engineer consulting services contract”:**

Councilwoman Harrison stated the committee consisting of herself, Councilman D Burke and Mitch Bradley, Public Works Director for the city of Rigby, met earlier today and reviewed the applications the city had received to the RFQ for on call engineer consulting services. She noted one company S&A Engineers only submitted a response to two of the various engineering type services being requested. Councilwoman Harrison recapped the service by type and resulting total/averages:

**On-Call Engineering Consulting**

12/10/2020

Scoring Schedule

**Civil Engineering -**

**Transportation/Traffic**

	<u>Kellers Eng</u>	<u>Civil Science</u>	<u>HLE Engineering</u>	<u>S&amp;A Engineers</u>
Total	282	218	284	
Average	94.00	72.67	94.67	

**Civil Engineering - Stormwater**

Total	282	218	284	
Average	94.00	72.67	94.67	

**Civil Engineering - Structural**

Total	283	258	288	
Average	94.33	86.00	96.00	

**Civil Engineering -Drinking Water Distribution & Supply**

Total	280	220	273	196
Average	93.33	73.33	91.00	65.33

**Civil Engineering -Wastewater Collection & Gravity Irrigation**

Total	275	225	271	100
Average	91.67	75.00	90.33	33.33

	<u>Kellers Eng</u>	<u>Civil Science</u>	<u>HLE Engineering</u>	<u>S&amp;A Engineers</u>
<u>Civil Engineering - Wastewater Treatment/Reuse</u>				
Total	289		279	
Average	96.33		93.00	

Electrical Engineering

Total

Average

Mechanical Engineering

Total

Average

Councilwoman Harrison stated that now that the city has a listing of engineers and services rated and ranked the city can now use the list for selecting future engineers but the city does not have to select the firm with the highest score but may select others based on the response.

Councilwoman Harrison moved that the firm of Keller Engineers be requested to submit a contract for council review on the wastewater treatment plant upgrade on December 17, 2020. Motion seconded by Councilwoman King.

The chair asked the clerk to poll the council:

Councilman D Burke	Yes
Councilwoman King	Yes
Councilwoman Harrison	Yes
Councilman Datwyler	Yes
Councilman R. Burke	Yes
Councilwoman Weight	Yes

The chair telephones Attorney Dunn to participate in the meeting.

**RFP – Solid Waste Collections:**

The chair asked the attorney that after receiving numerous emails during the week concern the RFP for solid waste if he had a change of opinion on proceeding with a call for new RFP. The attorney said it was his recommendation to reject all prior RFP on the solid waste collections and re-advertise new RFP.

Councilman R Burke stated that he had received a phone call from PSI inviting him and the council to visit PSI site. Council feelings was that such an action at this time was not advisable.

Councilman D Burke moved that the council reject all prior RFP for the solid waste collection system and re-advertise a new request with a due date of January 7, 2021. Motion seconded by Councilwoman Weight.

The chair asked the clerk to poll the council:

Councilman D Burke	Yes
Councilwoman King	Yes

Councilwoman Harrison Yes  
Councilman Datwyler Yes  
Councilman R. Burke Yes  
Councilwoman Weight Yes

Date/Time of Public Auction of Surplus Land – Lot in Hailey Creek:

The council reviewed the draft notice the attorney had prepared. The attorney stated the public hearing would be advertised for the two week and a public hearing held on January 7, 2021 at 7:00pm in the council chambers. Sealed bids would be accepted until 5:00pm January 5, 2020. Minimum bid is \$150,000.

Councilwoman Weight moved to proceed with the notice of public auction on Jan. 7, 2021 and advertise per code seconded by Councilwoman Weight seconded by Councilwoman Harrison.

The chair asked the clerk to poll the council:

Councilman D Burke Yes  
Councilwoman King Yes  
Councilwoman Harrison Yes  
Councilman Datwyler Yes  
Councilman R. Burke Yes  
Councilwoman Weight Yes

Other Council Business:

None

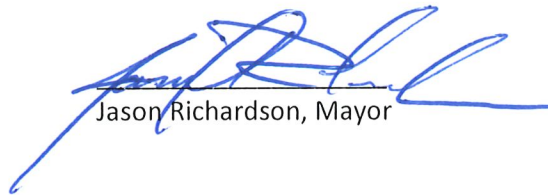
Adjournment:

Councilwoman Weight moved to adjourn seconded by Councilwoman Harrison.

The chair called for a voice poll: All in favor none opposed.

Meeting adjourned 7:20pm

CITY OF RIGBY

  
Jason Richardson, Mayor

ATTEST:

  
David Swager, Clerk