

City of Rigby
Council Meeting Minutes
December 17, 2015

Mayor Richardson called the meeting to order at 7:00 pm Thursday, Dec. 17, 2015. The pledge of allegiance was given by R. Lamoreaux and the prayer was offered by Douglas Burke.

The Mayor asked the clerk to call the roll.

Councilman Walker	Present
Councilman Maloney	Present
Councilman Simonson	Present
Councilman Olsen	Present
Councilman Burke	Present
Councilman Taylor	Present

Also present: Chief Keith Hammon and Attorney Robin Dunn

Amend Agenda:

The informed the council that the agenda needed to be amended to allow for the issuance of a beer/liquor license.

Councilman Taylor moved to amend the agenda to allow for the issuance of a beer/liquor license seconded by Councilman Maloney.

The mayor asked the clerk to poll the council:

Councilman Walker	Yes
Councilman Maloney	Yes
Councilman Simonson	Yes
Councilman Olsen	Yes
Councilman Burke	Yes
Councilman Taylor	Yes

Windy Clark came forward and told the council that they recently purchased the restaurant formerly operated as Gator Jack's. Their restaurant name will be Wild West Grub Slinger and will feature western style food. They plan on opening January 1, 2016 which is prior to the next council meeting which is the reason for the item appearing before the council this evening.

Councilman Simonson moved to approve the beer/liquor license to Windy Clark d/b/a Wild West Grub Slinger seconded by Councilman Burke.

The mayor asked the clerk to poll the council:

Councilman Walker	Yes
Councilman Maloney	Yes
Councilman Simonson	Yes
Councilman Olsen	Yes
Councilman Burke	Yes
Councilman Taylor	Yes

Reappointment Gail Nichols to Library Board:

The mayor informed the council Mrs. Nichols has agreed to serve a second term on the library board. Councilman Taylor moved to approve the reappointment of Gail Nichols to the library board for a second term seconded by Councilman Olsen.

The mayor called for a voice poll: All in favor none opposed.

Reappointment of Clark Lemmon, Syd Beazer, and Steve Abbott to the Rigby Urban Renewal Board:

The mayor noted the three individuals would like to be reappointed to the Rigby Urban Renewal board. He commented that Mr. Lemmon position expired last year.

Councilman Maloney moved to reappoint Clark Lemmon, Syd Beazer, and Steve Abbott to urban renewal board seconded by Councilman Simonson.

The mayor called for a voice poll: All in favor none opposed.

Review September 30, 2015 Financial Statements:

Dave Swager, city treasurer, came forward and reviewed with the council the year-end financial statements and management letter. The treasurer commented that he felt the city ended the year in good financial condition. Most of the funds ended the year with positive year end results and remained under budget. The commented that the auditor was in last week and during her review with the mayor also commented that the initial indicated the city had ended the year on a positive note.

The treasurer also reviewed the journal entries that he made during the month. He noted that there were more entries than usual due to the accrual of yearend revenues.

Quarterly Interfund Transfers:

The treasurer reviewed the quarterly interfund transfers that are spelled out in the budget. The list is as follows:

From	To	Amount
Water Revenue	General Fund	\$6,250.00
Sewer Revenue	General Fund	\$6,250.00
Sanitation Fund	General Fund	\$6,250.00
General Fund	Library Fund	\$2,500.00
General Fund	Park/Rodeo	\$4,000.00

He also noted the following transfers needed to be on a semi-annual basis:

From	To	Amount
General Fund	Museum	\$2,500.00
General Fund	Airport	\$3,000.00
General Fund	Senior Citizens	\$4,500.00

Councilman Simonson moved to authorize and approve the transfers as listed seconded by Councilman Maloney.

The mayor asked the clerk to poll the council:

- Councilman Walker Yes
- Councilman Maloney Yes
- Councilman Simonson Yes
- Councilman Olsen Yes

Councilman Burke	Yes
Councilman Taylor	Yes

Review and Approve the 2015 Annual Road Report:

The clerk reviewed the 2015 annual road report with the council and indicated the report needed to be approved by the council and published.

Councilman Walker moved to approve the 2015 road report seconded by Councilman Olsen.

The mayor called for a voice poll: All in favor none opposed.

Discussion on the Rigby Lake Road and completion of Courthouse Way:

The mayor opened the discussion indicating that a notice of the engineer's cost to complete Rigby Lake Road and Courthouse Way has been sent to Mr. Willard Price with the amount to be used as a lien on the property he offered as surety. It was mentioned that there is a possibility that the lien on the property could be more than the value of the property. In any event the lien will be secured on the property.

The council asked if the mayor had contacted any of the property owners on both projects as to the possible imposition of a LID. The mayor indicated he had not but will follow up on the idea. He felt the LID was the best possible alternative to get the roads up to city standards which should have been done years prior. The mayor asked for guidance from the council. Councilman Olsen felt the time has passed and the roads needs to be completed and not delayed more than what it have been delayed.

Councilman Burke agreed and felt the city needed to have its access completed on Courthouse Way. Comment as to funding for the project, the mayor said yes funds are available but doing the two roads will take funds away from other projects.

The mayor said that in talking with Rick Lamoreaux today, that he will have the road project completed along with the water and sewer infrastructure projects. The roads need to be improved so the lots can be developed.

Approval of Bills:

The clerk noted there needed to have an addition added to the bills list in include a check to the State Tax Commission for \$69.00 on sales tax owed on the library. Marilyn Kamoe had just brought in her November receipts today at 3:00pm and the check needed to be paid before Dec. 20.

Councilman Taylor moved to approve the bill list including the \$69.00 to the State Tax Commission seconded by Councilman Simonson.

The mayor asked the clerk to poll the council:

Councilman Walker	Yes
Councilman Maloney	Yes
Councilman Simonson	Yes
Councilman Olsen	Yes
Councilman Burke	Yes
Councilman Taylor	Yes

Review and Approval of Minutes:

Councilman Olsen moved to approve the minutes of December 3, 2015 seconded by Councilman Burke.

The mayor called for a voice poll: All in favor none opposed.

Other Council Business:

The mayor mentioned the Christmas being sent to city volunteers that needed to be signed. He also mentioned the Christmas dinner was held for all the employees.

The mayor thanked Councilman Simonson and Councilman Maloney for their years of service on the council being this will be the last full council meeting of the year. Councilman Olsen concurred that the two had valuable information.

Public Comment:

Keith Hammon thanked Councilman Simonson and Maloney for their service to the city.

Executive Session:

Councilman Walker moved that the council enter into executive per Idaho Code 74-206(b) – to consider the evaluation, dismissal or disciplining of, or hear complaints or charges brought against, a public officer, employee, staff member or individual agent seconded by Councilman Simonson.

The mayor asked the clerk to poll the council:

Councilman Walker	Yes
Councilman Maloney	Yes
Councilman Simonson	Yes
Councilman Olsen	Yes
Councilman Burke	Yes
Councilman Taylor	Yes

The mayor requested that the attorney remain while the council was in executive session.

Council enters executive session at 7:30pm

Council exist executive session at 10:20pm.

Discussion/Decision from executive session:

Councilman Taylor commented that two councilmen needed to discuss with the employee items discussed during executive session. Councilman Simonson also felt the employee needed some guidelines that the council expressed. The mayor indicated he had eight or nine points that were discussed.

Councilman Simonson moved that the mayor appoint two councilman to meet with the employee and to review the point of concerns/deficiencies expressed by the council and to document the findings and conclusion and the expectation that needed to be achieved; that the evaluation be done monthly with the mayor and at the end of six months a report given to the council. Motion seconded by Councilman Burke.

The mayor asked the clerk to poll the council:

Councilman Walker	Yes
Councilman Maloney	Yes
Councilman Simonson	Yes
Councilman Olsen	Yes

Councilman Burke Yes
Councilman Taylor Yes

Other Business:

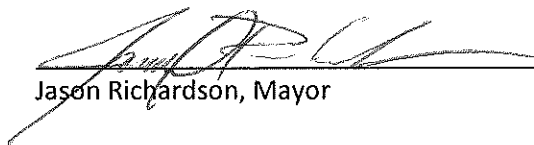
The mayor noted that in talking with the upgrading of the city's street sweeper, the city could upgrade and overall the vacuum portion of the sweeper at a cost of between \$30-40,000 versus spending \$230,000 on a new or demo unit.

Adjournment:


Councilman Simonson moved that the council adjourn seconded by Councilman Maloney.

Council adjourned at: 10:30pm.

CITY OF RIGBY


Jason Richardson, Mayor

ATTEST:


David Swager, Clerk